



**Town of Surfside
Regular Town Commission Meeting
AGENDA**

Wednesday, November 12, 2025

7:00 PM

**Commission Chambers - 9293 Harding Avenue
Surfside, FL 33154**

Rule 6.06 (a)3 Agenda. The good and welfare portion of the agenda is set for 8:15 p.m.

****The above Rule only applies to Regular Town Commission Meetings.***

Any person who received compensation, remuneration or expenses for conducting lobbying activities is required to register as a lobbyist with the Town Clerk prior to engaging in lobbying activities per Town Code Sec. 2-235. "Lobbyist" specifically includes the principal, as defined in this section, as well as any agent, officer or employee of a principal, regardless of whether such lobbying activities fall within the normal scope of employment of such agent, officer or employee. The term "lobbyist" specifically excludes any person who only appears as a representative of a not-for-profit community-based organization for the purpose of requesting a grant without special compensation or reimbursement for the appearance; and any person who only appears as a representative of a neighborhood, homeowners or condominium association without compensation for the appearance, whether direct or indirect or contingent, to express support of or opposition to any item.

Per Miami Dade County Fire Marshal, the Commission Chambers has a maximum capacity of 99 people. Once this capacity has been reached, people will be asked to watch the meeting from the first floor.

1. Opening

1A. Call to Order

1B. Roll Call of Members

1C. Pledge of Allegiance

1D. Invocation

1E. Agenda and Order of Business Additions, deletions and linkages

1F. Mayor and Commission Remarks - Mayor Charles W. Burkett

1G. Board and Committee Appointments - Sandra N. McCready, MMC, Town Clerk

2. Quasi-Judicial Hearings

3. Consent Agenda

All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request that an item be removed from the Consent Agenda and discussed separately. If the public wishes to speak on a matter on the consent agenda they must inform the Town Clerk prior to the start of the meeting by completing a speaker card. They will be recognized to speak prior to the approval of the consent agenda.

3A. Approval of Minutes - Sandra N. McCready, MMC, Town Clerk

[2025-09-09 Regular Town Commission Meeting Minutes](#)

[2025-10-22 Regular Town Commission Meeting Minutes](#)

[2025-10-27 Special Town Commission Meeting Minutes](#)

3B. Boards and Committees Meeting Minutes - Sandra N. McCready, MMC, Town Clerk

[September 3, 2025 Youth Council Meeting Minutes](#)

[September 15, 2025 Parks and Recreation Committee Meeting Minutes](#)

[September 18, 2025 Community Relations Board Meeting Minutes](#)

[September 25, 2025 Planning and Zoning Board Meeting Minutes](#)

3C. Approving Historical Document Preservation Proposal - Kofile Technologies, Inc. - Sandra N. McCready, MMC., Town Clerk

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING THE PURCHASE OF SERVICES FROM KOFIL TECHNOLOGIES, INC. FOR PRESERVATION, ARCHIVAL AND DIGITIZATION OF HISTORICAL TOWN DOCUMENTS; FINDING THAT THE SERVICES ARE EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(6) OF THE TOWN CODE AS A SOLE SOURCE PROVIDER; AUTHORIZING THE

TOWN MANAGER TO ENTER INTO A PURCHASE ORDER FOR SUCH SERVICES AND/OR AGREEMENT AS DEEMED NECESSARY BY THE TOWN ATTORNEY; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution - Approving Historical Document Preservation Contract - Kofile](#)
[Exhibit A - Proposal](#)
[Exhibit B - Kofile Technologies Sole Source](#)

3D. Resolution Approving Granicus Government Transparency Suite and Peak Agenda - Sandra N. McCready, MMC, Town Clerk

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN AGREEMENT WITH GRANICUS, LLC, FOR AGENDA MANAGEMENT SOFTWARE; FINDING THAT THE SERVICES ARE EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(2) OF THE TOWN CODE AS PROFESSIONAL SERVICES; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENT; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution Approving Extension of Agreement with Granicus LLC](#)
[Ex A 2019 Agreement](#)
[Ex B Amendment to 2019 Agreement](#)
[Ex C Government Transparency Suite Amendment and prorated cost](#)
[Ex D Granicus Peak Agenda Proposal](#)
[Ex E Granicus Agreement - 2025-2028](#)
[Service Level Agreement SLA June 2022](#)

3E. Approving an Extension of the Agreement with Beach Time Max, LLC for Beach Furniture Services - Mario Diaz, Acting Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN EXTENSION OF THE AGREEMENT WITH BEACH TIME MAX, LLC FOR BEACH FURNITURE SERVICE OPERATIONS AT THE COMMUNITY CENTER; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE EXTENSION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution - Approving Extension of Agreement - Beach Time Max, LLC](#)
[Exhibit "A" - Beach Time Max Agreement](#)
[Resolution No. 2024-3335 Approving an Extension of the Agreement with Beach Time Max, LLC for Beach Furniture Services](#)

3F. Resolution Approving PF Solutions for Gazette Printing and Distribution - Mario Diaz, Acting Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING THE PURCHASE OF PRINTING AND MAILING SERVICES FROM PRINT FARM, INC. D/B/A PF SOLUTIONS FOR THE PRINTING AND MAILING OF THE TOWN GAZETTE; FINDING THAT THE

SERVICES ARE EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTIONS 3-13(2) OF THE TOWN CODE; AUTHORIZING THE TOWN MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT AND/OR PURCHASE ORDER FOR THE SERVICES WITH PCI; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Res - Approving PF Solutions as Town Gazette Vendor](#)
[Exhibit A - Proposal](#)
[Agreement - PF Solutions](#)

- 3G. Approving Renewal of Agreement with CRS Max Consultants - Mario Diaz, Acting Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN AGREEMENT WITH CRS MAX CONSULTANTS, INC. FOR FLOOD INSURANCE COMMUNITY RATING SYSTEM CONSULTANT SERVICES; FINDING THAT THE SERVICES ARE EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTIONS 3-13(2) OF THE TOWN CODE; AUTHORIZING THE TOWN MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT AND/OR PURCHASE ORDER FOR THE SERVICES; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution - Approving CRS Max Consultants Agreement](#)
[Ex. A CRS Max Consultants Proposal 2025-2026](#)
[Agreement - CRS Max Consultants](#)

- 3H. Approving GM Sports for Youth Tennis Program - Mario Diaz, Acting Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN AGREEMENT WITH GM SPORTS TENNIS, LLC FOR THE TOWN'S YOUTH TENNIS PROGRAM FOR FISCAL YEAR 2025/2026; FINDING THAT THE SERVICES ARE EXEMPT FROM COMPETITIVE PROCUREMENT PURSUANT TO SECTION 3-13(7)(D) OF THE TOWN CODE; AUTHORIZING EXPENDITURE OF FUNDS; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution - Approving GM Sports Tennis Agreement](#)
[GM Sports Tennis LLC - Contract](#)

- 3I. Purchase of Kawasaki Mule for Parks and Recreation Department - Mario Diaz, Acting Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING THE EXPENDITURE OF FUNDS IN THE AMOUNT OF \$21,465.00 FROM THE FISCAL YEAR 2025/2026 PARKS AND RECREATION DEPARTMENT BUDGETED ACCOUNT NO. 501-5000-539-64-10, FOR THE PURCHASE OF A NEW 4X4 WORK UTILITY VEHICLE; AS PART OF THE DAILY BEACH/LIFEGUARD OPERATIONS; PROVIDING FOR APPROVAL

AND AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution - Approving Kawasaki - Broward Motorsports of Davie](#)
[Purchase Mule Kawasaki 2025 Quotes](#)

- 3J. Approval of Sidewalk Maintenance Agreement - Hillcrest Land LLC - Mario Diaz, Acting Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN AGREEMENT WITH HILLCREST LAND, LLC, FOR SIDEWALK IMPROVEMENTS AND MAINTENANCE; FINDING THAT THE SERVICES DO NOT REQUIRE OR ARE EXEMPT FROM COMPETITIVE PROCUREMENT PURSUANT TO TOWN CODE; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Reso - Approving Sidewalk Maintenance Agmt - Hillcrest](#)
[Exhibit 1 - Resolution No. 2023-3243 MMOA](#)
[Exhibit 2 - Sidewalk Maintenance Agreement - Hillcrest](#)

- 3K. Approval of Sidewalk Maintenance Agreement - Surf House Land, LLC - Mario Diaz, Acting Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN AGREEMENT WITH SURF HOUSE LAND, LLC, FOR SIDEWALK IMPROVEMENTS AND MAINTENANCE; FINDING THAT THE SERVICES DO NOT REQUIRE OR ARE EXEMPT FROM COMPETITIVE PROCUREMENT PURSUANT TO TOWN CODE; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Reso - Approving Sidewalk Maint Agmt](#)
[Exhibit 1 - Resolution 2023-3243 MMOA](#)
[Exhibit 2 - Sidewalk Maintenance Agreement - Surf House](#)

- 3L. Approval of Sidewalk Maintenance Agreement - SCR Trust, LLC - Mario Diaz, Acting Town Manager**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN AGREEMENT WITH SCR TRUST, LLC, FOR SIDEWALK IMPROVEMENTS AND MAINTENANCE; FINDING THAT THE SERVICES DO NOT REQUIRE OR ARE EXEMPT FROM COMPETITIVE PROCUREMENT PURSUANT TO TOWN CODE; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Reso - Approving Sidewalk Maintenance Agmt - SCR Trust LLC](#)
[Exhibit 1 - Resolution 2023-3243 - MMOA](#)
[Exhibit 2 - Sidewalk Maintenance Agreement - Seaway](#)

4. Ordinances

Second Reading

4A1. Ordinance Amending the Agenda Submission Deadlines in Town Code

Section 2-205, Rule 6.06(b)(3) - Commissioner Nelly Velasquez

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING ARTICLE VI - "RULES OF PROCEDURE FOR TOWN MEETINGS"; SECTION 2-205 "CONDUCT OF MEETINGS, AGENDA"; RULE 6.06(b)(3) "AGENDA"; "PLACING ITEMS ON AGENDA"; "DEADLINE"; OF THE TOWN OF SURFSIDE CODE OF ORDINANCES, PROVIDING FOR CODIFICATION AND INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

[**Ordinance Amending Agenda Submission Deadlines - 2nd Reading 11.12.25**](#)

First Reading

4B1. Ordinance - Removing Appendix "A" from Sec. 14-29; Reinstating Adjustment of Fees by Resolution - Vice Mayor Tina Paul

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING THE TOWN OF SURFSIDE CODE OF ORDINANCES BY AMENDING CHAPTER 14, "BUILDINGS AND BUILDING REGULATIONS", ARTICLE II, "BUILDING CODE", SECTION 14-29, "PERMIT FEES," BY DELETING ALL REFERENCES TO APPENDIX "A" AND CREATING PARAGRAPH "HH", REINSTATING THE TOWN COMMISSION'S AUTHORITY TO PROVIDE FOR ADJUSTMENTS TO PERMIT FEES AND EXPEDITED PERMIT AND DEVELOPMENT REVIEW TO BE ADOPTED BY RESOLUTION AS INTENDED BY ORDINANCE NO. 2018-1677 AND; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION AND INCLUSION IN THE CODE; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

[**Ordinance - Removing Appendix A from Sec. 14-29 Reinstating Adjustment of Fees by Resolution**](#)

5. Resolutions and Proclamations

If the public wishes to speak on any matters in this section of the agenda, they must inform the Town Clerk by completing a speaker card and they will be recognized to speak at the beginning of this section.

5A. Surfside Memorial - Contract Addendum Request - Mario Diaz, Acting Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AMENDING RESOLUTION 2025-3396 APPROVING AMENDMENTS TO THE PROFESSIONAL SERVICES AGREEMENT WITH KEITH AND ASSOCIATES, INC. FOR ADDITIONAL PROFESSIONAL ENGINEERING BUILDING DESIGN SERVICES RELATED TO THE SURFSIDE MEMORIAL; AUTHORIZING THE EXPENDITURE OF FUNDS; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Resolution - Approving Addendum to Keith PSA - Surfside Memorial
Ex. A - Keith and Associates - Surfside Memorial Project
Ex. B - 13784.00 CA 3 - Surfside Memorial Project - Town of Surfside
Ex. C -13784.00 CA 4 - Surfside Memorial Project - Town of Surfside

5B. Resolution Approving Professional Services Agreement - MAD Strategic Consulting, LLC - Acting Town Manager - Thais Hernandez, Town Attorney

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING THE PROFESSIONAL SERVICES AGREEMENT OF MAD STRATEGIC CONSULTING, LLC TO PROVIDE SERVICES AS AN ACTING TOWN MANAGER PURSUANT TO THE AGREEMENT ATTACHED HERETO AS EXHIBIT "A"; FINDING THAT THE SERVICES ARE EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(2) OF THE TOWN CODE AS PROFESSIONAL SERVICES; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Resolution Approving MAD Strategic Consulting - Acting Town Manager
MAD Strategic Consulting - Consultant Agreement - Acting Town Manager

6. Good and Welfare (Set for approximately 8:15 p.m.)
Public comments for subjects or items not on the agenda.

7. Town Manager and Town Attorney Reports

7A. Town Manager Report - Mario A. Diaz, Acting Town Manager
Town Manager Report

7B. Town Attorney Report
Town Attorney Report - November 12, 2025

8. Unfinished Business and New Business

9. Mayor, Commission and Staff Communications

9A. Cost Estimate to Conduct an Audit Regarding New Homes. - Mario Diaz, Acting Town Manager
Letter of Intent
Zoning Audit Proposal
Surfside Agreement

9B. Additional EV Charging Station on the 95th Street Parking Lot and available Grant opportunities. - Mario Diaz, Acting Town Manager
EV Charging Station Summary
SVEGO PACKAGE
MM_FLY_GOV_EVChargingStation_v2.2-2
Solar EV Charging Stations and Off Grid Power
ChargePoint-Communicatoin
ChargePoint-CT4000 Station Specifications
ChargePoint-CP6000-DS-EN-NA-Commercial

- 9C. The Renaming and Rededication of Flamingo Park.** - Mario Diaz, Acting Town Manager
[Original Plaque](#)
[Original Plaque at Town Hall](#)
- 9D. Renovation of the Paws Up Dog Park** - Vice Mayor Tina Paul
[Exhibit "A"](#)
- 9E. Initiate Town Attorney Evaluation and Request Independent Counsel** - Commissioner Nelly Velasquez
- 9F. Creation of Assistant Town Manager Position** - Commissioner Gerardo Vildostegui
- 9G. Speed Humps, Next Phase: Ideas for Community-Led Design** - Commissioner Gerardo Vildostegui
[speed hump 9400 Carlyle](#)
- 9H. Miami-Dade County District 4 Capital Improvement Grant Application** - Mario A. Diaz, Acting Town Manager

10. Adjournment

Respectfully submitted,

Mario Diaz,
Acting Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsouthsidefl.gov.

TWO OR MORE MEMBERS OF THE TOWN COMMISSION AND/OR TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.